

# **PDREP TRAINING**

**PQDR Training  
Government Repair  
Facility**




# Objectives

- **Manage PQDRs Through the Support Point Level**
- **Send Letters and Correspondence**
- **Navigate Throughout the PQDR Module**
- **PQDR Process from Discovery Through Investigation and Closure**

# Accessing PDREP

[www.nslcptsmh.navsea.navy.mil](http://www.nslcptsmh.navsea.navy.mil)

Click  
PDREP

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Naval Sea Logistics Center Detachment Portsmouth




**Web Based Applications:**

[PDREP](#)  
[Red/Yellow/Green](#)  
[Level I/SubSafe](#)  
[Feedback](#)  
[Supplier Audit](#)  
[BIC PODR](#)  
[CPARS](#)  
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**Products and Services:**

[Bulletins](#)  
[Computer Based Training](#)  
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[Navy Jobs](#)

NAVSEALOGCENDET Portsmouth is dedicated to providing and maintaining past performance quality and delivery information through the use of our PDREP WEB based applications. The PDREP WEB application includes input screens for Contract Awards, Inspection Records, Web PQDR, SDR, and various other records used in PDREP. Also included are user reports on system collected data. Level I/SubSafe is used for verifying Level I material markings prior to shipyard installation. The Supplier Audit Program is process audit results conducted at contractor facilities by both government activities and prime contractors participating. Red/Yellow/Green (RYG) is an application that generates contractors classifications based on their past quality and delivery performances for material and services provided to the Government. Feedback is an application for end-users to submit requests for enhancing and/or modifying any of the PDREP applications. [Request Access now.](#)


*FeedBack*

FeedBack Image Icon



**Supplier Audit Program**

[Instructions for setting up browsers.](#)

# PDREP Home Page



NAVSEA  
NAVAL SEA SYSTEMS COMMAND  
Naval Sea Logistics Center




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Naval Sea Logistics Center Detachment Portsmouth


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[Ligon to PDREP Web Application](#)  
[Software Release History](#)

To gain access to PDREP you will be required to submit a [User Access Request Form](#)


[NAVICP Defective Materials Summary \(DMS\)](#)



PDREP is an automated information system designed to track quality and delivery performance on material/services procured by the Navy. Data is collected from all Naval Systems Commands on a daily basis and is maintained in the following records on the database: Contractor CAGE Information, Debarment/Suspension, Contract Delivery Data, DLA Contractor Alert List, GIDEP Alerts, Material Inspection Records, Product Quality Deficiency Reports, Qualified Product List, Special Quality Data, Surveys, and Test Reports. The application offers a wide selection of standard, management, and graphical reports. Also, a powerful Ad-Hoc feature allows users to design their own reports.

[PDREP Brochure](#)  
[Download Adobe Acrobat Reader](#)

[Prime Contractor Partnership Brochure](#)

[Accessibility](#)

Click  
Ligon

User Access  
Request  
Form

# Logging In

## Enter User ID and

**This System is for ~~RESTRICTED~~ USE ONLY!**

**PDREP APPLICATIONS LOGIN AREA**

USER ID :

PASSWORD :

**DoD WARNING**

This is a Department of Defense computer system. This computer system, including all related equipment, networks and network devices (specifically including internet access), are provided only for authorized U.S. Government use. DoD computer systems may be monitored for all lawful purposes, including to ensure that their use is authorized, for management of the system, to facilitate protection against unauthorized access, and to verify security procedures, survivability and operational security. Monitoring includes active attacks by authorized DoD entities to test or verify the security of this system. During monitoring, information may be examined, recorded, copied and used for authorized purposes. All information, including personal information, placed on or sent over this system may be monitored. Use of this DoD computer system, authorized or unauthorized, constitutes consent to monitoring of this system. Unauthorized use may subject you to criminal prosecution. Evidence of unauthorized use collected during monitoring may be used for administrative, criminal or adverse action. Use of this system constitutes consent to monitoring for these purposes.

**MESSAGES:**

**The PDREP Application will be unavailable during the following routine maintenance periods (EST):**

- Weekly Friday 11:00PM to Saturday 6:00AM
- Monthly Last Saturday between 7:30AM and 12:30PM

## Password - 8 to 15 Characters Alphanumeric

# Welcome Screen

User Name: ERIC W NASH Activity: N45112  
Naval Sea Logistics Center Detachment Portsmouth

## Welcome

Please choose from the following applications:

<b>PDREP</b>	<b>RYG</b>	<b>Level I\SS</b>	<b>SAP</b>	<b>Feedback</b>	
Data Entry	Download	Reports	Search	Upload	View

[Contract Award Data](#)

[Material Inspection Record](#)

[Product Quality Deficiency Reports \(PQDR\)](#)

[Special Quality Data](#)

[Supply Discrepancy Report \(SDR\)](#)

[Survey](#)

[Test Record](#)

[DD1348 Shipping Forms](#)

[Logout](#)

[Change Password](#)

Send questions/ comments to:  
Customer Support Desk  
Phone: (603) 431-9460 ext. 486  
Send e-mail to [webptsmh@navsea.navy.mil](mailto:webptsmh@navsea.navy.mil)

[About PDREP](#)

● Click PQDR

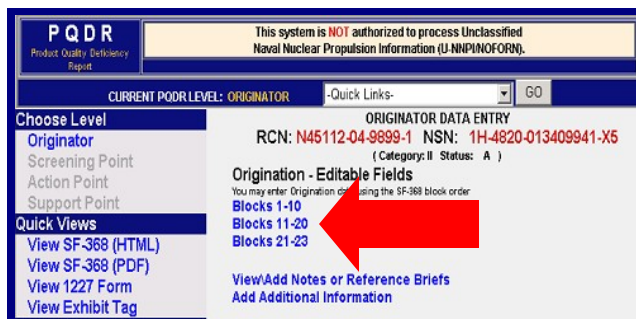
# Screen Conventions



- Use **“Back”** Button on PQDR Screens, Not Your Browser’s **“Back”** Button



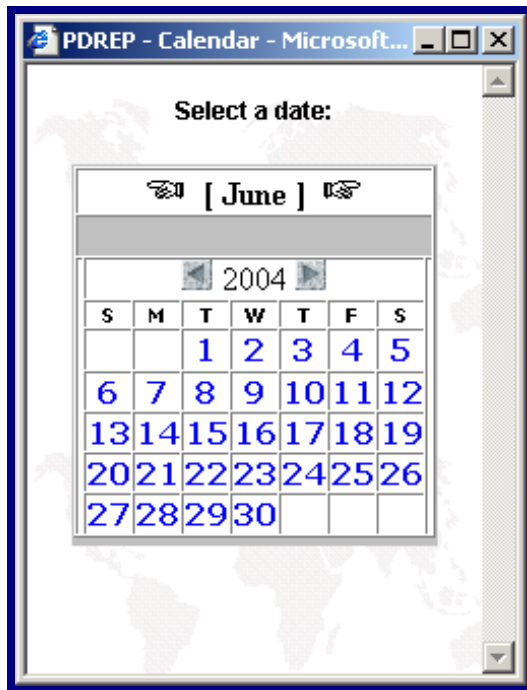
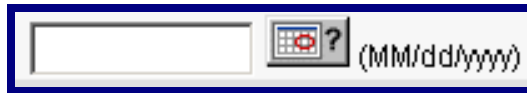
- **“Print”** Button Prints Contents of Screens Where It Appears



- **Links** Appear in **Blue**



# Screen Conventions



- **Date Fields Have Calendar Buttons**
- **Enter Date Manually or Click Calendar Button to Select Date**



# PQDR Navigation

## PQDR HOME PAGE

### Choose a PQDR Link

#### Create New PQDR

Create a new PQDR record. The user must supply an RCN number

#### Search for Existing PQDR

Search for a specific record by RCN or Requisition number. If the PQDR is found the system will automatically retrieve the record for viewing\editing. You may also enter partial numbers and then choose from a list of similar RCN numbers.

#### WORKLIST (Select RCN From List)

View all of the PQDRs that currently require attention for a given user and\or DoDAAC. You may select any PQDR from this list for viewing\editing

#### Clone PQDR

Create a new PQDR that includes data from an existing PQDR.

### Choose a Search Link

#### Advanced Search

Locate PQDRs that are no longer on your worklist. Search PQDRs based on Level, Activity, Year, User ID, NIIN, Status, or Control Number.

#### CDCS Search

Search CDCS records based on Year, Doc Type, Cause Code, NIIN, CAGE, Contract Number, Action Office, CDCS number.

#### DCMA Search

Search PQDRs based on Year, Fiscal Quarter, Region, Activity.

#### DFAS Search

Same as Advanced Search but with DFAS data in the result set.

#### End Item Search

Search PQDRs based on End Item NIIN, Next Higher Assy NIIN, TAM, Type\Model\Series.

#### MIR PQDR Search

Search MIR records based on Year, MIR Attribute, NIIN, CAGE, SMIC, Contract Number, DoDAAC, JOB Order, Project.

#### NIIN\Contract Search

Search PQDRs based on NSN related criteria.

[Home](#)

## • Functions:

- Create, Search and Manage PQDRs
- View Worklists
- Search Tools

# Select RCN From Worklist

## PQDR HOME PAGE

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Search MIR records based on Year, MIR Attribute, NIIN, CAGE, SMIC, Contract Number, DoDAAC, JOB Order, Project.

#### NIIN\Contract Search

Search PQDRs based on NSN related criteria.

[Home](#)

## View and Manage PQDRs From Worklists

- Click “Select RCN From Worklist”

# PQDR Worklists

**PQDR User Worklist**

Back Print Instructions

Since Year(YYYY):  Show Worklist for: SUPPORT POINT at Activity: N00253 Usercode: GREPA

Sort: RECEIVED DATE - ASC Display Worklist Total: 1

CAT	RECEIVED	HISTORY	SF368	RCN	CONTACT	PHONE NO.	LAST ACTION	STATUS	OVERDUE
II	29-APR-04	<a href="#">View</a>	<a href="#">View</a>	<a href="#">N45112-04-0461</a>	DLA FOCALPOINT	123-456-7890	Forwarded By Action to Support	A	-10 Days

- **Enter Worklist Criteria**
  - Must Enter Activity and/or User Code
- **Click Display Worklist**

# PQDR User Worklist

## Filters By Year, Level, Activity and User Code

**PQDR User Worklist**

Back Print Instructions

Since Year(YYYY):  Show Worklist for: SUPPORT POINT at Activity: N00253 Usercode: GREPA

Sort: RECEIVED DATE - ASC Display Worklist Total: 1

CAT	RECEIVED	HISTORY	SF368	RCN	CONTACT	PHONE NO.	LAST ACTION	STATUS	OVERDUE
II	29-APR-04	<a href="#">View</a>	<a href="#">View</a>	<a href="#">N45112-04-0461</a>	DLA FOCALPOINT	123-456-7890	Forwarded By Action to Support	A	-10 Days

- Click “**View**” to See SF-368 Format
- Click **RCN** to Open the PQDR

# PQDR Base Page

## PQDR Base Page Display

- Header Shows:

- Current PQDR Level
- RCN
- NSN
- Category and Status

<b>PQDR</b> Product Quality Deficiency Report		This system is <b>NOT</b> authorized to process Unclassified Naval Nuclear Propulsion Information (U-NNPI/NOFORN).	
<b>CURRENT PQDR LEVEL: SUPPORT POINT</b>		-Quick Links-	GO
<b>Choose Level</b> <a href="#">Originator</a> <a href="#">Screening Point</a> <a href="#">Action Point</a> <a href="#">Support Point</a>		<b>REPAIR FACILITY INVESTIGATION</b> <b>RCN: N45112-04-0461</b> <b>NSN: 1H-4820-013409941-X5</b> (Category: II Status: A )	
<b>Quick Views</b> <a href="#">View SF-368 (HTML)</a> <a href="#">View SF-368 (PDF)</a> <a href="#">View 1227 Form</a> <a href="#">View Exhibit Tag</a>		<b>Support Point (Repair Facility) Editable Fields</b> Repair Facility users may use applicable fields on the 1227 form to enter investigation data.  Note: The PQDR is currently in the possession of the Repair Facility. The Action Point does not have access to this PQDR while it is in your possession. You must complete the investigation and forward the PQDR back to the Action Point. <a href="#">Input Investigation Data (Using 1227 Form)</a> <a href="#">Input Investigation Codes</a>	
<b>Attachments</b> 2 attachment(s) associated with this RCN. <a href="#">Upload Files</a> <a href="#">View Uploaded Files</a>		<a href="#">View/Add Notes or Reference Briefs (Notes have been added!)</a> <a href="#">Add Additional Information</a>	
<b>Exhibit Tracking</b> <a href="#">Exhibit Tracking</a>		<b>Release PQDR</b> You must send the Action Point a Final Reply letter in order to release this PQDR. <a href="#">Support Point Letters</a>	
<b>User Info</b> - GOVERNMENT REPAIR FACILITY at N00253 - Access: ORIG/SUP PT <a href="#">User Profile</a>			
<b>Technical Support</b> [Adobe Acrobat Required to view PDF forms]  For Help Desk contact: <a href="mailto:webptsmh@navsea.navy.mil">webptsmh@navsea.navy.mil</a> Phone: DSN 684-1690 ext.486 COMM: (603) 431-9460 ext. 486 <a href="#">Logout</a>			

# PQDR Base Page- Support Point

<b>PQDR</b> Product Quality Deficiency Report		This system is <b>NOT</b> authorized to process Unclassified Naval Nuclear Propulsion Information (U-NNPI/NOFORN).	
CURRENT PQDR LEVEL: <b>SUPPORT POINT</b>		-Quick Links- <input type="button" value="GO"/>	
<b>Choose Level</b> <a href="#">Originator</a> <a href="#">Screening Point</a> <a href="#">Action Point</a> <a href="#">Support Point</a>		<b>REPAIR FACILITY INVESTIGATION</b> RCN: <b>N45112-04-0461</b> NSN: <b>1H-4820-013409941-X5</b> ( Category: II Status: A ) <b>Support Point (Repair Facility) Editable Fields</b> Repair Facility users may use applicable fields on the 1227 form to enter investigation data.  Note: The PQDR is currently in the possession of the Repair Facility. The Action Point does not have access to this PQDR while it is in your possession. You must complete the investigation and forward the PQDR back to the Action Point. <a href="#">Input Investigation Data (Using 1227 Form)</a> <a href="#">Input Investigation Codes</a>  <a href="#">View/Add Notes or Reference Briefs (Notes have been added!)</a> <a href="#">Add Additional Information</a>  <b>Release PQDR</b> You must send the Action Point a Final Reply letter in order to release this PQDR. <a href="#">Support Point Letters</a>	
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<b>Attachments</b> 2 attachment(s) associated with this RCN. <a href="#">Upload Files</a> <a href="#">View Uploaded Files</a>			
<b>Exhibit Tracking</b> <a href="#">Exhibit Tracking</a>			
<b>User Info</b> - GOVERNMENT REPAIR FACILITY at N00253 - Access: ORIG/SUP PT <a href="#">User Profile</a>			
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- **Quick Links- Shortcuts to Other PQDR Functions**
- **Support Point Editable Fields**
- **Add Notes and Additional Information**
- **Links for Correspondence and Release of PQDR**

# Input Investigation Data

<b>PQDR</b> Product Quality Deficiency Report	This system is <b>NOT</b> authorized to process Unclassified Naval Nuclear Propulsion Information (U-NNPI/NOFORN).
CURRENT PQDR LEVEL: <b>SUPPORT POINT</b>	-Quick Links- <input type="button" value="GO"/>
<b>Choose Level</b>	<b>REPAIR FACILITY INVESTIGATION</b>
<a href="#">Originator</a>	RCN: <b>N45112-04-0461</b> NSN: <b>1H-4820-013409941-X5</b>
<a href="#">Screening Point</a>	( Category: II Status: A )
<a href="#">Action Point</a>	<b>Support Point (Repair Facility) Editable Fields</b>
<a href="#">Support Point</a>	Repair Facility users may use applicable fields on the 1227 form to enter investigation data.
<b>Quick Views</b>	Note: The PQDR is currently in the possession of the Repair Facility. The Action Point does not have access to this PQDR while it is in your possession. You must complete the investigation and forward the PQDR back to the Action Point.
<a href="#">View SF-368 (HTML)</a>	<a href="#">Input Investigation Data (Using 1227 Form)</a> 
<a href="#">View SF-368 (PDF)</a>	<a href="#">Input Investigation Codes</a>
<a href="#">View 1227 Form</a>	<a href="#">View/Add Notes or Reference Briefs (Notes have been added!)</a>
<a href="#">View Exhibit Tag</a>	<a href="#">Add Additional Information</a>
<b>Attachments</b>	<b>Release PQDR</b>
2 attachment(s) associated with this RCN.	You must send the Action Point a Final Reply letter in order to release this PQDR.
<a href="#">Upload Files</a>	<a href="#">Support Point Letters</a>
<a href="#">View Uploaded Files</a>	
<b>Exhibit Tracking</b>	
<a href="#">Exhibit Tracking</a>	
<b>User Info</b>	
- GOVERNMENT REPAIR FACILITY at N00253	
- Access: ORIG/SUP PT	
<a href="#">User Profile</a>	
<b>Technical Support</b>	
[Adobe Acrobat Required to view PDF forms]	
For Help Desk contact:	
<a href="mailto:webpmsmh@navsea.navy.mil">webpmsmh@navsea.navy.mil</a>	
Phone: DSN 684-1690 ext.486	
COMM: (603) 431-9460 ext. 486	
<a href="#">Logout</a>	

## Input Data for 1227 Investigation Report

- Click “Input Investigation Data (Using 1227 Form)”



# Input Investigation Data

1227 Input RCN: N45112-04-0461

Note: All narratives are 2000 characters long, approx. 24 lines of information.

Prepared By:		Reviewed By:		Approved By:	
--------------	--	--------------	--	--------------	--

**BLOCK 12 - Cause of Deficiency ↓**

**BLOCK 13 - Corrective Action Taken (Contractor) ↓**

**BLOCK 14 - Corrective Action Taken (Government) ↓**

**BLOCK 15 - Evaluation ↓**

- **Enter Narratives on Cause and Corrective Action**
- **Enter Narrative Evaluation of Current Production of Deficient Item**

# Input Investigation Data

BLOCK 16 - Contractor Position ↓

BLOCK 17 - Remarks ↓

BLOCK 18 - Distribution (Attachment list is added automatically) ↓

ATTACHMENTS:  
PQDR Training Picture.jpg - Image of valve uploaded for training purposes.  
  
Test document for PQDR Upload.doc - Document attached to demonstrate PQDR file upload capability.

Description of Deficiency ↓ (For reference only)  
TESTED UNITS FAILED PRESSURE TEST AT 450PSI.

Back Save Complete

- Enter Narrative on Contractor's Position
- Enter Remarks
- Enter Distribution Notes

# View 1227 Form

<b>PQDR</b> Product Quality Deficiency Report		This system is <b>NOT</b> authorized to process Unclassified Naval Nuclear Propulsion Information (U-NNPI/NOFORN).	
CURRENT PQDR LEVEL: <b>SUPPORT POINT</b>		-Quick Links- <input type="button" value="GO"/>	
<b>Choose Level</b> <a href="#">Originator</a> <a href="#">Screening Point</a> <a href="#">Action Point</a> <a href="#">Support Point</a>		<b>REPAIR FACILITY INVESTIGATION</b> <b>RCN: N45112-04-0461 NSN: 1H-4820-013409941-X5</b> ( Category: II Status: A ) <b>Support Point (Repair Facility) Editable Fields</b> Repair Facility users may use applicable fields on the 1227 form to enter investigation data.  Note: The PQDR is currently in the possession of the Repair Facility. The Action Point does not have access to this PQDR while it is in your possession. You must complete the investigation and forward the PQDR back to the Action Point. <a href="#">Input Investigation Data (Using 1227 Form)</a> <a href="#">Input Investigation Codes</a>  <a href="#">View/Add Notes or Reference Briefs (Notes have been added!)</a> <a href="#">Add Additional Information</a>  <b>Release PQDR</b> You must send the Action Point a Final Reply letter in order to release this PQDR. <a href="#">Support Point Letters</a>	
<b>Quick Views</b> <a href="#">View SF-368 (HTML)</a> <a href="#">View SF-368 (PDF)</a> <a href="#">View 1227 Form</a>			
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<b>Exhibit Tracking</b> <a href="#">Exhibit Tracking</a>			
<b>User Info</b> - GOVERNMENT REPAIR FACILITY at N00253 - Access: ORIG/SUP PT <a href="#">User Profile</a>			
<b>Technical Support</b> [Adobe Acrobat Required to view PDF forms]  For Help Desk contact: <a href="mailto:webpmsmh@navsea.navy.mil">webpmsmh@navsea.navy.mil</a> Phone: DSN 684-1690 ext.486 COMM: (603) 431-9460 ext. 486 <a href="#">Logout</a>			

## View SF-1227 Investigation Report

- Click “View 1227 Form”



# Completed 1227 Form

<b>PRODUCT QUALITY DEFICIENCY INVESTIGATION REPORT</b>		1. INVESTIGATION NUMBER
2. FROM: GOVERNMENT REPAIR FACILITY NAVAL UNDERSEA WARFARE CENTER DIVISION 810 DOWELL ST  KEYPORT, WA 98345-7610		4. ORIGINATOR'S CONTROL NUMBER  N46112-04-0461
3. TO: DLA FOCALPOINT DEFENSE SUPPLY CENTER PHILADELPHIA 700 ROBBINS AVE  PHILADELPHIA, PA 19111-5096		5. CONTRACT NUMBER
		6. NSN  1H-4820-013409941-35
		7. MANUFACTURER'S PART NUMBER
8. NOMENCLATURE  VALVES NON PWRD		
9. NAME AND ADDRESS OF COMPLAINT INITIATOR  TRAIN NAVAL SEA LOGISTICS CENTER DETACHMENT 80 DANIEL ST STE 400 PORTSMOUTH, NH 03801-3884		10. NAME AND ADDRESS OF CONTRACTOR  ACME MACHINE AND TOOL INC. 100 MAIN STREET PHILADELPHIA, PA 19144
11. REFERENCES AND DESCRIPTION OF DEFICIENCY  TESTED UNITS FAILED PRESSURE TEST AT 450PSI.		
12. CAUSE OF DEFICIENCY  Non-metallic particles were discovered in valve seals, causing leakage under operating pressure.		
13. CORRECTIVE ACTION (By Contractor)		
Continuation Sheet for Product Quality Deficiency Investigation Report		
14. CORRECTIVE ACTION (By Government)  Process instructions changed relative to cleaning of valve surfaces prior to assembly.		
15. EVALUATION OF CURRENT PRODUCTION  No impact on current repairs or production.		
16. CONTRACTOR'S POSITION WITH RESPECT TO REPAIR OR REPLACEMENT		
17. REMARKS AND/OR RECOMMENDATIONS  New process instructions on file at Keyport.		

# Input Investigation Codes

**PQDR**  
Product Quality Deficiency Report

This system is **NOT** authorized to process Unclassified Naval Nuclear Propulsion Information (U-NNPI/NOFORN).

CURRENT PQDR LEVEL: **SUPPORT POINT**

**Choose Level**  
[Originator](#)  
[Screening Point](#)  
[Action Point](#)  
[Support Point](#)

**Quick Views**  
[View SF-368 \(HTML\)](#)  
[View SF-368 \(PDF\)](#)  
[View 1227 Form](#)  
[View Exhibit Tag](#)

**Attachments**  
 2 attachment(s) associated with this RCN.  
[Upload Files](#)  
[View Uploaded Files](#)

**Exhibit Tracking**  
[Exhibit Tracking](#)

**User Info**  
 - GOVERNMENT REPAIR FACILITY at N00253  
 - Access: ORIG/SUP PT  
[User Profile](#)

**Technical Support**  
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 Phone: DSN 684-1690 ext.486  
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**REPAIR FACILITY INVESTIGATION**  
**RCN: N45112-04-0461 NSN: 1H-4820-013409941-X5**  
 ( Category: II Status: A )  
**Support Point (Repair Facility) Editable Fields**  
 Repair Facility users may use applicable fields on the 1227 form to enter investigation data.  
 Note: The PQDR is currently in the possession of the Repair Facility.  
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[Input Investigation Data \(Using 1227 Form\)](#)  
[Input Investigation Codes](#)

[View/Add Notes or Reference Briefs \(Notes have been added!\)](#)  
[Add Additional Information](#)

**Release PQDR**  
 You must send the Action Point a Final Reply letter in order to release this PQDR.  
[Support Point Letters](#)

## Input Codes Used to Complete Investigation

- Click “Input Investigation Codes”
- Optional for Government Repair Facilities

# Input Investigation Codes

DCM Data RCN: N45112-04-0461

Back Save Complete View SF-368 View 1227

RESPONSIBILITY (Defect): <SELECT ONE>

SEVERITY CODE: <SELECT ONE>

BROAD CAUSE (Cause Code): <SELECT ONE>

DETAILED CAUSE CODE: <SELECT ONE>

CORRECTIVE ACTION TAKEN: <SELECT ONE>

DISPOSITION (Action/Disposition): H - HOLDING

RECOVERY (Credit Code): <SELECT ONE>

DEFECT: <SELECT ONE>

VERIFICATION (DEFECT VERIFIED INDICATOR): <SELECT ONE>


GOVT. SOURCE INSPECTION: <SELECT ONE>

RECOVERY VALUE: \$0.00

Back Save Complete

- **Select Investigation Codes If Known**
- **Same As “DCM Data” Entered by DCMA Support Points**

# View/Add Notes

<b>PQDR</b> <small>Product Quality Deficiency Report</small>	This system is <b>NOT</b> authorized to process Unclassified Naval Nuclear Propulsion Information (U-NNPI/NOFORN).
CURRENT PQDR LEVEL: <b>SUPPORT POINT</b> -Quick Links-    GO	
<b>Choose Level</b>	<b>REPAIR FACILITY INVESTIGATION</b> <b>RCN: N45112-04-0461    NSN: 1H-4820-013409941-X5</b> ( Category: II    Status: A )
<b>Quick Views</b>	<b>Support Point (Repair Facility) Editable Fields</b> Repair Facility users may use applicable fields on the 1227 form to enter investigation data.  <small>Note: The PQDR is currently in the possession of the Repair Facility. The Action Point does not have access to this PQDR while it is in your possession. You must complete the investigation and forward the PQDR back to the Action Point.</small> <a href="#">Input Investigation Data (Using 1227 Form)</a> <a href="#">Input Investigation Codes</a>
<b>Attachments</b>	<a href="#">View/Add Notes or Reference Briefs (Notes have been added!)</a>  <a href="#">Add Additional Information</a>
<b>Exhibit Tracking</b>	<b>Release PQDR</b> You must send the Action Point a Final Reply letter in order to release this PQDR. <a href="#">Support Point Letters</a>
<b>User Info</b>	
<b>Technical Support</b>	
- GOVERNMENT REPAIR FACILITY at N00253 - Access: ORIG/SUP PT <a href="#">User Profile</a> [Adobe Acrobat Required to view PDF forms] For Help Desk contact: <a href="mailto:webpmsmh@navsea.navy.mil">webpmsmh@navsea.navy.mil</a> Phone: DSN 684-1690 ext.486 COMM: (603) 431-9460 ext. 486 <a href="#">Logout</a>	


**Enter Notes or Briefs  
Associated with  
PQDR**

- **Click “View/Add Notes or Reference Briefs”**




# View/Add Notes



**PQDR REFERENCE / NOTES**

Save Close **Complete** 

All Notes of type "APPENDIX - PDREP NOTE" will cause a flag to appear on the PQDR Base page alerting users of their existence.

SELECT NOTE OR REFERENCE TYPE:

APPENDIX - PDREP NOTE  Add Note/Reference

DEL	DATE	NOTE/BRIEF
Delete	01/28/2004  	Reference Code: APPENDIX Added By: TRAIN Appended PDREP reference note for training purposes.

- **Select Note or Reference Type**
  - Click "Add Note/Reference"
  - Enter Note Text
- **Repeat for Additional Notes**
- **Click "Complete"**

# View/Add Notes

**PQDR**  
Product Quality Deficiency Report

This system is **NOT** authorized to process Unclassified Naval Nuclear Propulsion Information (U-NNPI/NOFORN).

CURRENT PQDR LEVEL: **ACTION POINT** -Quick Links- GO

**Choose Level**  
[Originator](#)  
[Screening Point](#)  
[Action Point](#)  
[Support Point](#)

**Quick Views**  
[View SF-368 \(HTML\)](#)  
[View SF-368 \(PDF\)](#)  
[View 1227 Form](#)  
[View Exhibit Tag](#)

**Attachments**  
2 attachment(s) associated with this RCN.  
[Upload Files](#)  
[View Uploaded Files](#)

**Exhibit Tracking**  
[Exhibit Tracking](#)

**User Info**  
- DLA FOCALPOINT at SC0500  
- Access: ORIG/ACT PT  
[User Profile](#)

**Technical Support**  
[Adobe Acrobat Required to view PDF forms]  
For Help Desk contact:  
[webpmsmh@navsea.navy.mil](mailto:webpmsmh@navsea.navy.mil)  
Phone: DSN 684-1690 ext. 486  
COMM: (603) 431-9460 ext. 486  
[Logout](#)

**ACTION POINT DATA ENTRY**  
RCN: **N45112-04-0461** NSN: **1H-4820-013409941-X5**  
( Category: II Status: A )  
**Action Point Editable Fields**  
You may enter Action Point data by selecting the link below  
[View/Edit Action Point Fields](#)  
[View Points of Contact](#)  
[DLA Fields](#)  
[Complete Action Point Investigation](#)  
[View/Add Notes or Reference Briefs](#) (Notes have been added!)  
[Force PQDR Promotion](#)  
[Add Additional Information](#)  
**Correspondence**  
Choose an option when you have completed entering in your data  
[Action Point Letters](#)  
[Re-Assign within Action Point](#)  
[Assign to other Action Point Activity](#)  
[Send Message to: Originator | Screening | Other](#)  
**Release PQDR**  
[Forward to Support Point \(DCMA\)](#)  
[Forward to GOV REPAIR FACILITY for Support](#)  
[Forward to Screening Point for Closing](#)  
**Incorrect Recipient Activity - Return to Screening Point**  
(NOTE: Only use when this PQDR does not belong to your activity)

**Notes Indicator Appears on PQDR Base Page**

# Add Additional Information

## Add Text to Description of Deficiency

- Click “Add Additional Information”

**PQDR**  
Product Quality Deficiency Report

This system is **NOT** authorized to process Unclassified Naval Nuclear Propulsion Information (U-NNPI/NOFORN).

CURRENT PQDR LEVEL: **SUPPORT POINT**

**Choose Level**  
[Originator](#)  
[Screening Point](#)  
[Action Point](#)  
[Support Point](#)

**Quick Views**  
[View SF-368 \(HTML\)](#)  
[View SF-368 \(PDF\)](#)  
[View 1227 Form](#)  
[View Exhibit Tag](#)

**Attachments**  
 2 attachment(s) associated with this RCN.  
[Upload Files](#)  
[View Uploaded Files](#)

**Exhibit Tracking**  
[Exhibit Tracking](#)

**User Info**  
 - GOVERNMENT REPAIR FACILITY at N00253  
 - Access: ORIG/SUP PT  
[User Profile](#)

**Technical Support**  
 [Adobe Acrobat Required to view PDF forms]  
 For Help Desk contact:  
[webpmsmh@navsea.navy.mil](mailto:webpmsmh@navsea.navy.mil)  
 Phone: DSN 684-1690 ext.486  
 COMM: (603) 431-9460 ext. 486  
[Logout](#)

**REPAIR FACILITY INVESTIGATION**  
**RCN: N45112-04-0461 NSN: 1H-4820-013409941-X5**  
 ( Category: II Status: A )  
**Support Point (Repair Facility) Editable Fields**  
 Repair Facility users may use applicable fields on the 1227 form to enter investigation data.  
 Note: The PQDR is currently in the possession of the Repair Facility.  
 The Action Point does not have access to this PQDR while it is in your possession.  
 You must complete the investigation and forward the PQDR back to the Action Point.  
[Input Investigation Data \(Using 1227 Form\)](#)  
[Input Investigation Codes](#)  
  
[View/Add Notes or Reference Briefs \(Notes have been added!\)](#)  
[Add Additional Information](#)

**Release PQDR**  
 You must send the Action Point a Final Reply letter in order to release this PQDR.  
[Support Point Letters](#)

# Add Additional Information

**Append Additional Data** RCN: N45112-04-9899-1

Back

View SF-368

## Add Description of Deficiency

Switch to Investigation Results

1) Add text:

Additional finish deficiencies discovered. Paint color on valve handles incorrect.

2) Click button (Data is automatically saved):

Add Additional Information to Description of Deficiency

TESTED UNITS FAILED PRESSURE TEST AT 450PSI.

- **Append Information to Description of Deficiency After Origination**
- **Also Used to Add to Investigation Results Later in Process**

# Release PQDR

<b>PQDR</b> Product Quality Deficiency Report	This system is <b>NOT</b> authorized to process Unclassified Naval Nuclear Propulsion Information (U-NNPI/NOFORN).
CURRENT PQDR LEVEL: <b>SUPPORT POINT</b> -Quick Links-    GO	
<b>Choose Level</b>	<b>REPAIR FACILITY INVESTIGATION</b>
<a href="#">Originator</a>	RCN: <b>N45112-04-0461</b> NSN: <b>1H-4820-013409941-X5</b>
<a href="#">Screening Point</a>	( Category: II    Status: A )
<a href="#">Action Point</a>	<b>Support Point (Repair Facility) Editable Fields</b>
<a href="#">Support Point</a>	Repair Facility users may use applicable fields on the 1227 form to enter investigation data.
<b>Quick Views</b>	Note: The PQDR is currently in the possession of the Repair Facility. The Action Point does not have access to this PQDR while it is in your possession. You must complete the investigation and forward the PQDR back to the Action Point.
<a href="#">View SF-368 (HTML)</a>	<a href="#">Input Investigation Data (Using 1227 Form)</a>
<a href="#">View SF-368 (PDF)</a>	<a href="#">Input Investigation Codes</a>
<a href="#">View 1227 Form</a>	<a href="#">View/Add Notes or Reference Briefs (Notes have been added!)</a>
<a href="#">View Exhibit Tag</a>	<a href="#">Add Additional Information</a>
<b>Attachments</b>	<b>Release PQDR</b>
2 attachment(s) associated with this RCN.	You must send the Action Point a Final Reply Letter in order to release this PQDR.
<a href="#">Upload Files</a>	<a href="#">Support Point Letters</a> 
<a href="#">View Uploaded Files</a>	
<b>Exhibit Tracking</b>	
<a href="#">Exhibit Tracking</a>	
<b>User Info</b>	
- GOVERNMENT REPAIR FACILITY at N00253	
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[Adobe Acrobat Required to view PDF forms]	
For Help Desk contact:	
<a href="mailto:webpptsmh@navsea.navy.mil">webpptsmh@navsea.navy.mil</a>	
Phone: DSN 684-1690 ext.486	
COMM: (603) 431-9460 ext. 486	
<a href="#">Logout</a>	

## Send Support Point Correspondence

- **Government Repair Facilities Release by Sending Final Reply**
- **Click “Support Point Letters”**

# Support Point Letters

**Correspondence** RCN: N45112-04-0461

Back Save

Choose Correspondence to Send: REPAIR FACILITY REQUEST FOR EXHIBIT  Generate

REPAIR FACILITY REQUEST FOR EXHIBIT  
 REPAIR FACILITY INTERIM REPLY  
 REPAIR FACILITY FINAL REPLY

Correspondence		Suspension Date
04/19/2004	UNRELEASED PQDR	
04/19/2004	FORWARDED BY ORIGINATOR TO SCREENING POINT	
04/19/2004	FORWARDED BY SCREENING POINT TO ACTION POINT	
04/20/2004	<u>CUSTOMER SURVEY</u>	05/20/2004  ?
04/27/2004	<u>ACTION POINT COVER LETTER</u>	05/27/2004  ?
04/28/2004	FORWARDED BY ACTION POINT TO SUPPORT POINT	

- **View Correspondence History**
- **Choose New Letter**
  - **Use Final Reply to Release PQDR to Action Point**
- **Click “Generate” Button**

# Support Point Letters


**PQDR Correspondence**

Preview Resend Close

This correspondence has previously been sent on April 28, 2004  
This correspondence will be sent to the following recipients

TO:  (please separate email addresses with a ";")

CC:   (please separate email addresses with a ";")



IN REPLY  
REFER TO

04/29/2004

1. APPLICABLE CONTROL NUMBERS:

2. FROM: GOVERNMENT REPAIR FACILITY  
NAVAL UNDERSEA WARFARE CENTER DIVISION  
610 DOWELL ST  
KEYPORT, WA 98345-7610

3. TO: DLA FOCALPOINT  
DEFENSE SUPPLY CENTER PHILADELPHIA  
700 ROBBINS AVE  
PHILADELPHIA, PA 19111-5096

Copy To:

File Name: N45112040461\_\_02.bt

Preview Resend Close

- Enter Recipient Information
- Edit Text and Sender Information As Needed
- Click "Preview" or "Send"











# Support Point Letters

**Correspondence** RCN: N45112-04-0461

Back Save

Choose Correspondence to Send: REPAIR FACILITY REQUEST FOR EXHIBIT Generate

Correspondence Date	Type	Suspension Date
04/19/2004	UNRELEASED PQDR	
04/19/2004	FORWARDED BY ORIGINATOR TO SCREENING POINT	
04/19/2004	FORWARDED BY SCREENING POINT TO ACTION POINT	
04/20/2004	<a href="#">CUSTOMER SURVEY</a>	05/20/2004  
04/27/2004	<a href="#">ACTION POINT COVER LETTER</a>	05/27/2004  
04/28/2004	FORWARDED BY ACTION POINT TO SUPPORT POINT	
04/28/2004	FORWARDED TO DRPM FOR APPROVAL	
04/28/2004	RETURN MISDIRECTED PQDR	
04/28/2004	FORWARDED BY ACTION POINT TO SUPPORT POINT	
04/28/2004	<a href="#">REPAIR FACILITY FINAL REPLY</a>	04/28/2004  
04/28/2004	ACKNOWLEDGEMENT SENT TO SCREENING	
04/29/2004	FORWARDED BY ACTION POINT TO SUPPORT POINT	
04/29/2004	PQDR REBUTTAL	
04/29/2004	PQDR REBUTTAL	
04/29/2004	<a href="#">REPAIR FACILITY FINAL REPLY</a>	04/29/2004  

Back Save

- **Suspense Date is Updated by Sending Letters**
  - **Suspension Date Defaults According to Category of PQDR or Can Be Edited**



# Wrap Up

- **Questions?**
- **NSLC Help Desk**
  - **Commercial: (603)431-9460 x486**
  - **DSN: 684-1690 x486**